



### **Summer Camp Instructor**

Looking for a fun job this summer?

Are you looking for a job that is in the great outdoors?

Enjoy interacting with youth while teaching teambuilding skills?

Are you interested in teaching a variety of fun activities to youth of all ages?

***If you answered Yes, then this might be the right Summer job for you!***

The mission of The Irvine Ranch Outdoor Education Center is to serve all youth of Orange County by providing quality outdoor educational programs that instill in them an appreciation of the outdoors and the environment, teach effective teamwork, instruct about the cultural history of Orange County and provide access to the natural resources of the surrounding areas. We are looking for enthusiastic, passionate, creative individuals for our Summer Camp

### **REQUIREMENTS**

- Must be 18 years of age or high school graduate.
- Must be able to obtain or become certified in First Aid/CPR.
- Training Dates are June 6<sup>th</sup>-19<sup>th</sup>
- Summer Camp start June 24<sup>th</sup>- August 7<sup>th</sup>
- Scheduling is flexible
- Ability to interact with all age levels.
- Experience or willingness to work with children that have special needs
- Ability to work independently.

### **JOB DUTIES**

- Assure campers are properly supervised at all times.
  - Apply basic youth development principles in working with campers through communication, relationship development, respect for diversity, involvement, and empowerment of youth.
  - Be aware of and implement safety guidelines.
  - Be aware of and implement sanitation guidelines.
- Participate in the development and implementation of program activities for campers within the mission and outcomes.
  - Responsible for assisting with activities.

- Actively participate in all program sessions as assigned.
  - Works with supervisors to resolve participant behavior problems.
- Be a role model to campers and staff in your attitude and behavior.
  - Follow and uphold all safety and security rules and procedures.
  - Set a good example to campers and others in regard to general camp procedures and practices including sanitation, schedule, and sportsmanship.
- Works as part of a team with other IROEC staff members and uses interpersonal communication techniques to ensure the success of the program and positive work environment.

## **PHYSICAL DEMANDS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee is frequently required to stand for extended periods.
- This job requires the use of hands to handle, control or feel objects or tools.
- The employee must frequently lift and/or move moderate to heavy objects, which requires frequent and proper bending.
- The employee must frequently be on their feet walking and hiking for distances up to 4 miles at a time.
- Employees must be able to lift or move items weighing up to 25 pounds unassisted.
- This position requires the employee to work outdoors, exposed to all weather conditions as well as dust, pollen, plant life, insects, and wildlife.

## **WORK ENVIRONMENT**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- The noise level in the work environment is usually moderate. Requires occasional work where the sounds and noise levels that are distracting or uncomfortable.
- Requires face-to-face discussions with individuals.
- Requires occasional dealing with unpleasant, angry, or discourteous people.
- Requires making decisions which affect co-workers, guests and the image of the company, soliciting help from managers as needed to improve decision-making skills.

- Requires work with others on a group or team.
- Includes responsibility for work outcomes and results.
- Includes responsibility for the health and safety of self and others.